



LEGAL AID COMMISSION

"An Equal Opportunity Employer"

VACANCIES

The Fiji Legal Aid Commission is a statutory body established by the Legal Aid Act of 1996 to provide assistance to impoverished persons. In pursuit of "**Providing Greater Access to Justice**" and to further strengthen its Litigation and Corporate Units, the Legal Aid Commission now invites applications from suitably qualified candidates for:

Vacancy Reference No:	Role:
LO 02/2025	Legal Officer – Savusavu
AITO 01/2025	Assistant IT Officer
RO 03/2025	Registry Officer – Labasa
RO 04/2025	Registry Officer – Lautoka
LO 02/2025	Legal Officer – Maritime
SLO 02/2025	Senior Legal Officer – Suva
SAO 01/2025 (Re-advertised)	Senior Administration Officer
REC 02/2025	Receptionist – Nabouwalu

For a copy of the Role Description – refer to our website: www.legalaid.org.fj/career

Application Process

To apply and be eligible for consideration, applicants must submit the following documents:

1. Cover Letter: Must include Vacancy Reference Number and Role (*not more than two (2) pages*)
2. Updated CV/Resume with Referees contact details.
3. Copies of Certificates and Academic Transcripts.

The Legal Aid Commission has a competitive Open-Merit Recruitment & Selection process.

SUBMISSION:

All Applicants **MUST** apply using the **Online Portal** available on our website: www.legalaid.org.fj or via the **QR Code** below:



NOTE:

Hardcopy applications and those sent via email will not be accepted.

Applicants who have applied for the previous SAO position need not re-apply.

Applications close at 4.00pm Friday 4th April, 2025

For any queries you may contact the HR Department by email to: vacancies@legalaid.org.fj