



LEGAL AID COMMISSION

"An Equal Opportunity Employer"

VACANCY ANNOUNCEMENT

Established by the Legal Aid Act of 1996 to provide assistance to impoverished persons, in pursuit of "**Providing Greater Access to Justice**" and to further strengthen our Corporate and Litigation Units, the Legal Aid Commission invites suitably qualified and committed individuals to apply for the following vacancies:

Vacancy Reference #:	Position	Duty Station
LO 05/2025	Legal Officer	Labasa
LO 06/2025	Legal Officer	Suva
LO 07/2025	Legal Officer	Lautoka
LO 08/2025	Legal Officer	Sigatoka
CIO 02/2025	Client Information Officer	Levuka
RO 06/2025	Registry Officer	Lautoka (Re-Advertised)
SAO 02/2025	Senior Administration Officer	Suva (Re-Advertised)

Position Description for each position are available on our website: www.legalaid.org.fj/career

Application Requirements

To be eligible for consideration, applicants **MUST** submit the following documents:

1. Cover Letter: **Must include Vacancy Reference #, Position and Duty Station** (*not more than two (2) pages*)
2. Updated CV/Resume with Referees contact details.
3. Copies of Certificates and Academic Transcripts.
4. Copy of Personal ID Card

The Legal Aid Commission has a competitive Open-Merit Recruitment & Selection process.

SUBMISSION:

All Applicants **MUST** apply using the **Online Portal** available on our website: www.legalaid.org.fj or Scab the **QR Code** below to access the Online Portal:



NOTE:

Hardcopy applications and those sent via email will not be accepted.

Applications closes at 4.00pm on Friday 5th December, 2025.

For any queries you may contact the HR Department by email to: vacancies@legalaid.org.fj