



## LEGAL AID COMMISSION

"An Equal Opportunity Employer"

### VACANCIES

Established by the Legal Aid Act of 1996 to provide assistance to impoverished persons, in pursuit of "**Providing Greater Access to Justice**" and to further strengthen our Litigation Unit and Corporate Unit, the Legal Aid Commission invites suitably qualified and committed individuals to apply for the following vacancies:

Vacancy Reference #:	Role:	Duty Station:
LO 01/2026	Legal Officer	Lautoka
LO 02/2026	Legal Officer	Labasa
RO 02/2026	Registry Officer	Suva
RO 03/2026	Registry Officer	Labasa
REC 01/2026	Receptionist	Levuka

Position Description for each position are available on our website: [www.legalaid.org.fj/career](http://www.legalaid.org.fj/career)

#### **Application Process**

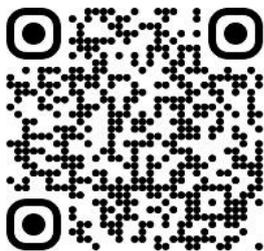
To be eligible for consideration, applicants **MUST** submit the following documents:

1. Cover Letter: **MUST include Vacancy Reference #, Position and Duty Station** (*not more than two (2) pages*)
2. Updated CV/Resume with Referees contact details.
3. Must submit required documents to support Person Specification on the Position Description
4. Copy of Personal ID Card

The Legal Aid Commission has a competitive Open-Merit Recruitment & Selection process.

#### **SUBMISSION:**

All Applicants **MUST** apply using the **Online Portal** available on our website: [www.legalaid.org.fj](http://www.legalaid.org.fj) or via the **QR Code** below:



#### **NOTE:**

**Hardcopy applications and those sent via email will not be accepted.**

**Applications closes at 4.00pm on Friday 06<sup>th</sup> March, 2026.**

For any queries you may contact the HR Department by email to: [vacancies@legalaid.org.fj](mailto:vacancies@legalaid.org.fj)